# QUALITY ASSURANCE ASSISTANT

## **COMPETENCY BASED CURRICULUM**

(Duration: 2 Yrs.)

## **APPRENTICESHIP TRAINING SCHEME (ATS)**

**NSQF LEVEL-5** 



**SECTOR – Capital Goods & Manufacturing** 



GOVERNMENT OF INDIA
MINISTRY OF SKILL DEVELOPMENT & ENTREPRENEURSHIP
DIRECTORATE GENERAL OF TRAINING





# QUALITY ASSURANCE ASSISTANT

(Revised in 2019)

**APPRENTICESHIP TRAINING SCHEME (ATS)** 

**NSQF LEVEL - 5** 

Version 1.0



**Developed By** 

Ministry of Skill Development and Entrepreneurship Directorate General of Training

**CENTRAL STAFF TRAINING AND RESEARCH INSTITUTE** 

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No.	Sh./Mr./Ms.		Designation
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## 1.1 Apprenticeship Training Scheme under Apprentice Act 1961

The Apprentices Act, 1961 was enacted with the objective of regulating the programme of training of apprentices in the industry by utilizing the facilities available therein for imparting on-the-job training. The Act makes it obligatory for employers in specified industries to engage apprentices in designated trades to impart Apprenticeship Training on the job in industry to school leavers and person having National Trade Certificate(ITI pass-outs) issued by Directorate General of Training (DGT) to develop skilled manpower for the industry. There are four categories of apprentices namely; trade apprentice, graduate (engineers), technician (diploma) and technician (vocational) apprentices.

Entry Qualifications and period of apprenticeship training of **trade apprentices** vary from trade to trade. The apprenticeship training for trade apprentices consists of basic training followed by practical training. At the end of the training, the apprentices are required to appear in a trade test conducted by NCVT and those successful in the trade tests are awarded the National Apprenticeship Certificate (NAC) by NCVT having worldwide recognition.

The period of apprenticeship training for graduate (engineers), technician (diploma) and technician (vocational) apprentices is one year. Certificates are awarded on completion of training by the Department of Education, Ministry of Human Resource Development.

## 1.2 Changes in Industrial Scenario

Recently we have seen huge changes in the Indian industry. The Indian Industry registered an impressive growth during the last decade and half. The number of industries in India have increased manifold in the last fifteen years especially in services and manufacturing sectors. It has been realized that India would become a prosperous and a modern state by raising skill levels, including by engaging a larger proportion of apprentices. It will ensure stronger collaboration between industry and the trainees which will augment supply of skilled workforce and enable development through employment. Various initiatives to build up an adequate infrastructure for rapid industrialization and improve the industrial scenario in India have been taken.

#### 1.3 Reformation

The Apprentices Act, 1961 has been amended and brought into effect from 22<sup>nd</sup> December, 2014 to make it more responsive to industry and youth. Key amendments are as given below:

- Prescription of number of apprentices to be engaged at establishment level instead of trade-wise.
- Establishment can also engage apprentices in optional trades which are not designated, with the discretion of entry level qualification and syllabus.
- Scope has been extended also to non-engineering occupations.
- Establishments have been permitted to outsource basic training in an institute of their choice.
- The burden of compliance on industry has been reduced significantly through various schemes.



#### 2.1 GENERAL

Directorate General of Training (DGT) under Ministry of Skill Development & Entrepreneurship offers range of vocational training courses catering to the need of different sectors of economy/ Labour market. The vocational training programmes are delivered under aegis of National Council of Vocational Training (NCVT). Craftsman Training Scheme (CTS) and Apprenticeship Training Scheme (ATS) are two pioneer programmes of NCVT for propagating vocational training.

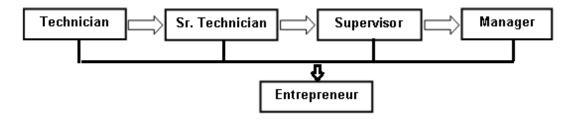
Quality Assurance Assistant trade under ATS is one of the courses delivered nationwide through different industries. The course is of two years (02 Blocks) duration. It mainly consists of Domain area and Core area. In the Domain area Trade Theory & Practical impart professional - skills and knowledge, while Core area - Workshop Calculation and science, Engineering Drawing and Employability Skills imparts requisite core skills & knowledge and life skills. After passing out the training programme, the trainee is being awarded National Apprenticeship Certificate (NAC) by NCVT having worldwide recognition.

#### Broadly candidates need to demonstrate that they are able to:

- Read & interpret technical parameters/document, plan and organize work processes, identify necessary materials and tools;
- Perform task with due consideration to safety rules, accident prevention regulations and environmental protection stipulations;
- Apply professional skill, knowledge, core skills & employability skills while performing jobs and solve problem during execution.
- Check the job/assembly as per drawing for functioning.
- Document the technical parameters related to the task undertaken.

#### **2.2 CAREER PROGRESSION PATHWAYS:**

• Indicative pathways for vertical mobility.



#### **2.3 COURSE STRUCTURE:**

Table below depicts the distribution of training hours across various course elements during a period of two years (*Basic Training and On-Job Training*):-

## Total training duration details: -

Time (in months)	1-3	4-12	13-15	16-24
Basic Training	BT-1		BT – II	
Practical Training (On - job training)		OJT – I		II – TLO

#### A. Basic Training

For 02 yrs. Course (Engg):-(Total 06 months: 03 months in 1styr. + 03 months in 2nd yr.)

S No.	Course Element	Total Notional Training Hours (For 02 Yrs. Course)
1.	Professional Skill (Trade Practical)	550
2.	Professional Knowledge (Trade Theory)	240
3.	Workshop Calculation & Science	40
4.	Engineering Drawing	60
5.	Employability Skills	110
	Total (Including internal / formative assessment)	1000

#### B. On-Job Training:-

For 02 yrs. Course(Engg):-(Total 18 months: 09 months in 1st yr. + 09 months in 2nd yr.)

Notional Training Hours for On-Job Training: 3120 Hrs.

#### C. Total training hours:-

Duration	Basic Training	On-Job Training	Total
For 02 yrs. Course (Engg)	1000 hrs.	3120 hrs.	4120 hrs.

#### 2.4 ASSESSMENT & CERTIFICATION:

The trainee will be tested for his skill, knowledge and attitude during the period of course and at the end of the training programme as notified by Govt of India from time to time.

a) The **Internal assessment** during the period of training will be done by **Formative assessment method** by testing for assessment criteria listed against learning outcomes. The training institute have to maintain individual *trainee portfolio* as detailed in assessment guideline. The marks of internal assessment will be as per the template (Annexure – II).

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b) The final assessment will be in the form of summative assessment method. The All India Trade Test for awarding NAC will be conducted by NCVT on completion of course as per guideline of Govt of India. The pattern and marking structure is being notified by govt of India from time to time. The learning outcome and assessment criteria will be basis for setting question papers for final assessment. The examiner during final examination will also check individual trainee's profile as detailed in assessment guideline before giving marks for practical examination.

## 2.4.1 PASS REGULATION

The minimum pass percentage is 40% for each Theory Examination (except for Employability Skill it is 34%) and 60% marks for each Trade practical Examination. The candidate should pass in each subject conducted under All India Trade Test.

#### 2.4.2 ASSESSMENT GUIDELINE

Appropriate arrangements should be made to ensure that there will be no artificial barriers to assessment. The nature of special needs should be taken into account while undertaking assessment. Due consideration should be given while assessing for team work, avoidance/reduction of scrap/wastage and disposal of scarp/wastage as per procedure, behavioral attitude, sensitivity to environment and regularity in training. The sensitivity towards OSHE and self-learning attitude are to be considered while assessing competency.

Assessment will be evidence based comprising the following:

- Job carried out in labs/workshop
- Record book/ daily diary
- Answer sheet of assessment
- Viva-voce
- Progress chart
- Attendance and punctuality
- Assignment
- Project work

Evidences of internal assessments are to be preserved until forthcoming examination for audit and verification by examination body. The following marking pattern to be adopted while assessing:

Performance Level	Evidence
(a) Weightage in the range of 60 -75% to be	allotted during assessment
For performance in this grade, the candidate with occasional guidance and showing due regard for safety procedures and practices, has inspected work which demonstrates attainment of an acceptable standard.	<ul> <li>Demonstration of good skill in the use of hand tools, machine tools and workshop equipment</li> <li>60 - 70% accuracy achieved while undertaking different measurement with those demanded by the component / job / set standards.</li> <li>A fairly good level of neatness and consistency in the measurement</li> <li>Occasional support in completing the project/work.</li> </ul>
(b)Weightage in the range of above 75% - 9	90% to be allotted during assessment
For this grade, the candidate, with little guidance and showing due regard for safety procedures and practices, has inspected work which demonstrates attainment of a reasonable standard.	<ul> <li>Good skill levels in the use of hand tools, machine tools and workshop equipment</li> <li>70-80% accuracy achieved while undertaking different measurement with those demanded by the component/job/set standards.</li> <li>A good level of neatness and consistency in the measurement.</li> <li>Little support in completing the project/work</li> </ul>
(c) Weightage in the range of above 90% to	o be allotted during assessment
For performance in this grade, the	High skill levels in the use of hand tools,

candidate, with minimal or no support in organization and execution and with due regard for safety procedures and practices, has inspected work which demonstrates attainment of a high standard.

- machine tools and workshop equipment
- Above 80% accuracy achieved while undertaking different measurement with those demanded by the component / job / set standards.
- A high level of neatness and consistency in the measurement.
- Minimal or no support in completing the project.



# Skill India कौशल भारत-कुशल भारत

#### **Brief description of Job roles:**

**Quality Assessor** should be able to carry out Quality control/Quality assurance processes, understanding product and processes required at various stages of production for meeting the expectations of final customers.

**Quality Inspector**-forged, casted or machined components Quality Inspector-forged, casted or machined components checks the forged, casted and machined components for both dimensional accuracy and for visual quality at various stages of manufacture, such as before production, intermediate and after production and recording the results of the inspection during and after the inspection activities.

**Quality Control Inspector-Statistical process control:** Quality Control Inspector-Statistical process control carries out Statistical process control by collecting different production related data and use appropriate technique to carry out statistical analysis

#### Reference NCO-2015:

- a) 7543.0202 Quality Assessor
- b) 7543.2001 Quality Inspector
- c) 7543.3004 Quality Control Inspector-Statistical process control



NSQF level for Quality Assurance Assistant trade under ATS: Level 5

As per notification issued by Govt. of India dated- 27.12.2013 on National Skill Qualification Framework total 10 (Ten) Levels are defined.

Each level of the NSQF is associated with a set of descriptors made up of five outcome statements, which describe in general terms, the minimum knowledge, skills and attributes that a learner needs to acquire in order to be certified for that level.

Each level of the NSQF is described by a statement of learning outcomes in five domains, known as level descriptors. These five domains are:

- a. Process
- b. professional knowledge
- c. professional skill
- d. core skill
- e. Responsibility

The Broad Learning outcome of Quality Assurance Assistant trade under ATS mostly matches with the Level descriptor at Level- 5.

The NSQF level-5 descriptor is given below:

Level	Process Required	Professional Knowledge	Professional Skill	Core Skill	Responsibility
Level 5	Job that	Knowledge of	A range of	Desired	Responsibility
	requires well	facts, principles,	cognitive and	mathematical	for own work
	developed	processes and	practical skills	skill,	and
	skill, with clear	general	required to	understanding	Learning and
	choice of	concepts, in a	accomplish	of social,	some
	procedures in	field of	tasks and	political and	responsibility
	familiar	work	solve problem	some skill of	for other's
	context.	or study	by selecting	collecting and	works and
			and applying	organizing	learning.
			basic	information,	
			methods,	communication.	
			tools,		
			materials and		
			information.		

## 5. GENERAL INFORMATION

	7	
Name of the Trade	Quality Assurance Assistant	
NCO - 2015	7543.0202, 7543.2001, 7543.3004	
Trade Code	DGT/3199	
NSQF Level	Level – 5	
Duration of Apprenticeship Training (Basic Training + On-Job Training)	Two years (02 Blocks each of one year duration).	
Duration of Basic Training	a) BT –I: 3 months b) BT – II: 3 months Total duration of Basic Training: 6 months	
Duration of On-Job Training	a) OJT-I: 9 months b) OJT-II: 9 months Total duration of Practical Training: 18 months	
Entry Qualification	Passed 10th Class under 10+2 system of education or its equivalent.	
Selection of Apprenticeship	The apprentices will be selected as per Apprenticeship Act amended time to time.	
Instructors Qualification for	Degree / Diploma in Mechanical Engineering from	
Basic Training	recognized university / Institute with one year / two years experience in the relevant field respectively.	
Infrastructure for Basic Training	As detailed in Annexure - I	
Examination	The internal examination/ assessment will be held on completion of each block.  Final examination for all subjects will be held at the end of course and same will be conducted by NCVT.	
Rebate to Ex-ITI Trainees	01year	
Related ITI trades eligible for		
get rebate in Quality	Manufacturing sector of CoE and	
Assurance Assistant	ii) Trainees completed Six months in Quality Engineering	
Apprenticeship	module of Advance modules in production & Manufacturing sector of CoE	

#### Note:

- Industry may impart training as per above time schedule for different block, however this is not fixed. The industry may adjust the duration of training considering the fact that all the components under the syllabus must be covered. However the flexibility should be given keeping in view that no safety aspects is compromised.
- For imparting Basic Training the industry to tie-up with ITIs having such specific trade and affiliated to NCVT.

Learning outcomes are a reflection of total competencies of a trainee and assessment will be carried out as per the assessment criteria.

#### **6.1 SPECIFIC LEARNING OUTCOME**

#### 1st Year

- 1. Use of metrology & inspection & dimensional control, adopt correct measuring procedure. Identify & work on system of units
- 2. Identify the features of precision measuring instruments e.g., vernier calliper, micrometers & slip gauge, etc. and use in measuring components
- 3. Identify gauging instruments and use them in checking components.
- 4. Check flatness, squareness and parallelism of components using measuring instruments / gauges e.g. dial test indicator, etc.
- 5. Interpret limits and fits. Inspect jobs on hole basis & shaft basis system, interpret tolerance, type of fit.
- 6. Check angle of component using proper instruments and gauges viz. bevel protector, sine bar and slip gauges, etc.
- 7. Check angle of gauges using balls & rollers, digital clinometers, etc.
- 8. Measure component using jigs and fixtures with height gauge and other instruments
- 9. Measure circularity and roundness using between centre and dial.
- 10. Measure thread (viz. flank angle, form, pitch, etc.) and Locate the errors in threads
- 11. Measure surface roughness as per Indian Standard evaluating parameters

#### 2<sup>nd</sup> Year

- 1. Measure components on Mechanical, Optical, pneumatic and electronic Comparators
- 2. Measure dimensions of component with the help of microscope
- 3. Calibrate measuring instruments & prepare calibration charts
- 4. Check components with Non Destructive and Magnetic Particle test.
- 5. Check mechanical properties of metal e.g. Hardness, strength, etc.
- 6. Use SQC & apply it in workshop.
- 7. Perform acceptance sampling
- 8. Study inspection level
- 9. Use TQM, TQC & TPM.
- 10. Explain Importance of ISO 9000 & QS 9000
- 11. Explain Importance of ISO 14000.

#### **6.2 GENERIC LEARNING OUTCOME**

#### Year I & II:-

- 1. Recognize & comply safe working practices, environment regulation and housekeeping.
- 2. Understand; explain different mathematical calculation & science in the field of study apply in day to day work. [Different mathematical calculation & science Conversion of Units, Percentage, & Mensuration Area & Volume of different surfaces and solids, and Properties of materials, Ferrous & non-ferrous metals, Mass, weight, Density, etc.]
- 3. Interpret specifications, different engineering drawing and apply for different application in the field of work. [Different engineering drawing-Geometrical figures like Triangles, Square, Rectangle, Rhombus, Parallelogram, Circle etc., Freehand sketching of Hand tools used for Quality Assurance Assistant]
- 4. Select and ascertain measuring instrument and measure dimension of components and record data.
- 5. Explain the concept in productivity, quality tools, and labour welfare legislation and apply such in day to day work to improve productivity & quality.
- 6. Explain energy conservation, global warming and pollution and contribute in day to day work by optimally using available resources.
- 7. Explain personnel finance, entrepreneurship and manage/organize related task in day to day work for personal & societal growth.
- 8. Plan and organize the work related to the occupation.



## 7. LEARNING OUTCOME WITH ASSESSMENT CRITERIA

SPECIFIC OUTCOME			
LEARNING OUTCOME	ASSESSMENT CRITERIA		
1 <sup>st</sup> Year	Assessment Criteria for each specific learning		
Use of metrology & inspection & dimensional control, adopt correct measuring procedure. Identify & work on system of units	outcome mentioned in 1 <sup>st</sup> Year & 2 <sup>nd</sup> Year ensures the trainee achieves well developed skill with clear choice of procedure in familiar context.		
Identify the features of precision measuring instruments e.g., vernier calliper, micrometers & slip gauge, etc. and use in measuring components	Assessment criteria should broadly cover the aspect of – <b>Planning</b> (Identify, ascertain, select etc.); <b>Execution</b> (check, measure, test etc). by		
<ol><li>Identify gauging instruments and use them in checking components.</li></ol>	applying –  1) a range of cognitive and practical skills		
4. Check flatness, squareness and parallelism of components using measuring instruments / gauges e.g. dial test indicator, etc.	required to accomplish tasks and solve problems by selecting and applying basic methods, tools, materials and information  2) Knowledge of facts, principles, processes,		
5. Interpret limits and fits. Inspect jobs on hole basis & shaft basis system, interpret tolerance, type of fit.	and general concepts, in the field of work or study 3)Desired Mathematical Skills and some skill of collecting and organizing		
<ul><li>6. Check angle of component using proper instruments and gauges viz. bevel protector, sine bar and slip gauges, etc.</li><li>7. Check angle of gauges using balls &amp;</li></ul>	information, communication) and <b>Checking / Testing</b> to ensure functionality during the assessment of each outcome.		
rollers, digital clinometers, etc.	The assessments parameters also ascertain		
8. Measure component using jigs and fixtures with height gauge and other instruments	that the candidate is responsible for own work and learning and some responsibility for other's work and learning.		
9. Measure circularity and roundness using between centre and dial.	9		
10. Measure thread (viz. flank angle, form, pitch, etc.) and Locate the errors in threads			
11. Measure surface roughness as per Indian Standard evaluating parameters			
2 <sup>nd</sup> Year			
12. Measure components on Mechanical, Optical, pneumatic and electronic Comparators			
13. Measure dimensions of component with			

the help of microscope
14. Calibrate measuring instruments &
prepare calibration charts
15. Check components with Non Destructive
and Magnetic Particle test.
16. Check mechanical properties of metal e.g.
Hardness, strength, etc.
17. Use SQC & apply it in workshop.
18. Perform acceptance sampling
19. Study inspection level
20. Use TQM, TQC & TPM.

21.	Explain Importance of ISO 9000 & QS 9000	
22	Explain Importance of ISO 14000	

22. Explain Importance of ISO	14000.		
	GENERIC LEARNING OUTCOME		
LEARNING OUTCOMES	ASSESSMENT CRITERIA		
Recognize & comply safe working practices, environment regulation and	1.1 Follow and maintain procedures to achieve a safe working environment in line with occupational health and safety regulations and requirements.		
housekeeping.	1.2 Recognize and report all unsafe situations according to site policy.		
	1.3 Identify and take necessary precautions on fire and safety hazards and report according to site policy and procedures.		
Sk	1.4 Identify, handle and store / dispose off dangerous/unsalvageable goods and substances according to site policy and procedures following safety regulations and requirements.		
	1.5 Identify and observe site policies and procedures in		
	regard to illness or accident.		
라인에	1.6 Identify safety alarms accurately.		
	1.7 Report supervisor/ Competent authority in the event of accident or sickness of any staff and record		
	accident details correctly according to site accident/injury procedures.		
	1.8 Identify and observe site evacuation procedures according to site policy.		
	1.9 Identify Personal Productive Equipment (PPE) and use the same as per related working environment.		
	1.10 Identify basic first aid and use them under different circumstances.		
	1.11 Identify different fire extinguisher and use the same as per requirement.		
	1.12 Identify environmental pollution & contribute to avoidance of same.		

	1.13 Take opportunities to use energy and materials in an
	environmentally friendly manner
	1.14 Avoid waste and dispose waste as per procedure
	1.15 Recognize different components of 5S and apply the
	same in the working environment.
2. Understand, explain	2.1 Explain concept of basic science related to the field
different mathematical	such as Material science - Properties of materials,
calculation & science in the	Ferrous & non-ferrous metals, etc.
field of study.	2.2 Mass, weight, Density, etc.
Apply in day to day	2.3 Use scale/ tapes to measure as per specification.
work.[Different mathematical	2.4 Calculate area / volume of the materials.
calculation & science -	
Conversion of Units,	2.5 Prepare list of appropriate materials by interpreting
Percentage, & Mensuration	detail drawings and determine quantities of such
- Area & Volume of different	materials.
surfaces and solids, and	2.6 Ensure dimensional accuracy of assembly by using
Properties of materials,	different instruments/gauges.
Ferrous & non-ferrous metals,	
Mass, weight , Density, etc.]	
3. Interpret specifications,	3.1 Read & interpret the information on drawings and
different engineering drawing	apply in executing practical work.
and apply for different	3.2 Read & analyse the specification to ascertain the
application in the field of	material requirement, tools, and machining /assembly
work. [Different engineering	/maintenance parameters.
drawing Geometrical figures	3.3 Encounter drawings with missing/unspecified key
like Triangles, Square,	information and make own calculations to fill in
Rectangle, Rhombus,	missing dimension/parameters to carry out the work.
Parallelogram, Circle etc.,	위 조리 - 하위에 위 조리
Freehand sketching of Hand	43
tools used for Quality	
Assurance Assistant]	
A Calculated as it	A4 Calculation with a many in the calculation in the
4. Select and ascertain	4.1 Select appropriate measuring instruments such as
measuring instrument and	Vernier callipers, Micrometers, Height gauges, and
measure dimension of	Bevel Protractor etc. (as per tool list).
components and record data.	4.2 Ascertain the functionality & correctness of the
	instrument.
	4.3 Measure dimension of the components & record data
	to analyse with the given drawing/measurement.

5. Explain the concept in productivity, quality tools, and	5.1 Explain the concept of productivity and quality tools and apply during execution of job.
labour welfare legislation and apply such in day to day work to improve productivity &	5.2 Understand the basic concept of labour welfare legislation and adhere to responsibilities and remain sensitive towards such laws.
quality.	5.3 Knows benefits guaranteed under various acts.
6. Explain energy conservation, global warming and pollution and contribute in day to day work by	6.1 Explain the concept of energy conservation, global warming, pollution and utilize the available recourses optimally & remain sensitive to avoid environment pollution.
optimally using available resources.	6.2 Dispose waste following standard procedure.
7. Explain personnel finance, entrepreneurship and manage/organize related task in day to day work for personal & societal growth.	<ul> <li>7.1 Explain personnel finance and entrepreneurship.</li> <li>7.2 Explain role of Various Schemes and Institutes for self-employment i.e. DIC, SIDA, SISI, NSIC, SIDO, Idea for financing/ non financing support agencies to familiarizes with the Policies /Programmes &amp; procedure &amp; the available scheme.</li> <li>7.3 Prepare Project report to become an entrepreneur for submission to financial institutions.</li> </ul>
8. Plan and organize the work related to the occupation.	8.1 Use documents, drawings and recognize hazards in the work site.
OK	8.2 Plan workplace/ assembly location with due consideration to operational stipulation
कीशन	8.3 Communicate effectively with others and plan project tasks
वगराल	8.4 Assign roles and responsibilities of the co-trainees for execution of the task effectively and monitor the same.

	BASIC TRAINING (BT – I)		
	Duration: (03) Three Months		
Week No.	Professional Skills (Trade Practical)	Professional Knowledge (Trade Theory)	
01 - 02	Physical introduction to measuring instruments — Handle instruments -exercises in the Use Linear measuring instruments such as Steel rule of different ranges. Outside calipers, inside calipers for measuring inside, outside parameters. Vernier calipers - Least count, exercise in outside measurement, inside measurement s, depth gauge.	Introduction to Metrology, Objectives of Metrology - measurements - principles - methods of measurement.  Terminology used in Metrology - Accuracy - Repeatability - Resolution etc.  SI units of measurements - physical quantities under SI system	
03-04	Measure flat rectangular objects, cylindrical objects, hollow components, threaded components Practice external & internal measurements using Micrometers and Height gauges	Selection of measuring instruments, care, use and maintenance of measuring instruments - Handling of precision instruments - Vernier Caliper, Micrometer, Height Gauge, Dial Gauge (Plunger and bevel type) with stand (0.01 mm Resolution), checking squareness using combination set.	
05-06	Exercises on measurements using digital caliper- Dial type caliper- External Micrometer covering outside measurements, Internal measurement Inside micrometer, depth Vernier caliper, Measurement of wall thickness of tubes etc., Exercises on use of Height gauge (including digital), Depth Vernier Caliper, tube Micrometer, plunger dial gauges, lever dial gauges, bore dial gauges, Micrometer (3 leg) and Internal Micrometer (stick type), V-Block, Angle Plate, Straight edge, Bevel Protractor and combination set. Exercises on the use of feeler gauge, screw pitch gage Radius gauge.	Classification of measurements-Length measuring, Line Standards and End Standards Limits, fits, tolerances- need for tolerance, grades, types, terminologies as per IS 919-1993, types of fits, classification of fits, shaft basis systems, hole basis systems, applications and selection. Digital caliper- Digital height gauge- depth Vernier Caliper, Dial Gauge (Plunger and Lever Dial), Bore Dial Gauge, depth Micrometer, Tube Micrometer), V-Block, Angle Plate, Straight edge, Bevel Protractor and combination set.	

07-08	Exercises on Slip Gauges with	Gauge Blocks -accessories, Types,
	accessories for taking inside, outside,	Materials, Care, use, maintenance,
	depth, height Measurement, marking	Selection of Slip Gauges
	and selection of slip gauge sets,	Sources of error-static error-
	material and grades as per IS 2964	environmental, error-characteristic of
	Exercises on reading of errors-errors	errors-Systematic error and its causes-
	due to dirt-due to temperature	Random error and its causes Angle
	changes-parallax errors, sine error and	measurements, Angle Gauge blocks,
	cosine error	Bevel Protractor, Sine bar, Combination
	Exercises on Angle measurements by	set, Digital Clino Meter
	using Bevel Protractor, Combination	Care, Use, Maintenance of Surface plate-
	set, balls & rollers, Sine bar and Digital	Granite surface Plate-Cast Iron Surface
	Clino Meter	Plate-Grades (Flatness Measurement) of
	Exercises on making a gauge	surface plate Gauging practice as per IS
	dimension for a component as per IS 3455 checking of Limit plug gauge,	3455 for making a dimension for GO and
		NOGO gauge to a component - Plane
	Adjustable snap gage - GO and NO GO	gauge-Radius gauges, Feeler gauge, Taper,
00.10	gages and Ring Gauges	wire and thickness gauges
09-10	Exercises on all the Geometrical	Use of Fixtures for measurement, use of
	Features as per IS: 8000-Roundness,	Angle plates for measurement-
	cylindricity, Straightness, Flatness,	concentricity checking attachment-T-
	Profile of a line, Profile of a surface,	slotted sine tableSine vice-use of V-
	perpendicularity, parallelism,	Blocks and Straight edges
	angularity, concentricity, symmetry,	Geometrical Features IS: 8000-Roundness,
	position, radial run out, axes run out,	cylindricity, Straightness, Flatness, Profile
	maximum material condition and least	of a line, Profile of a surface,
	material condition.	perpendicularity, paralism, angularity,
	Use of V-blocks, between centers	concentricity, symmetry, position, radial
	using dials - Exercise to interpret	run out, axial run out, maximum material
	drawings as per IS: 8000, Flatness	condition and least material condition Use
	using sprit-level	of sprit level, radius gauge and straight
	Profile projector-measurement of	edge etc
	profile by comparison, measurement	Profile measurements-profile projector,
	by individual parameters - Length,	principles, and applications.
	width, diameter, angle, radius, etc.,	Metrology of screw thread-terminologies,
	with a help of data processor - Manual	measurement of thread by using profile
	method and Surface illumination	projector and thread pitch comparator
	Thread measurement by using Profile	
	Projector and Thread Pitch	
	Micrometer.	
11-12	Exercises on the use of jigs and fixtures	Use of portable surface measuring
	and measurement on a surface plate	instrument and use of its related software.
	using height gauge and other	Surface Roughness measurements-
	instruments,	Introduction terminologies as per Indian

	Surface roughness by using Portable Surface Roughness Measurement measure the surface finish in outside, inside inclined etc. in the components made by different machines like turning, grinding, shaper and milling machines etc.	Standard evaluating parameters like Ra, Ry, Rz etc. Lays - Types, symbols and its usage
13	Assessment/Examination (03days)	

**Note:** - More emphasis to be given on video/real-life pictures during theoretical classes. Some real-life pictures/videos of related operations may be shown to the trainees to give a feel of Industry and their future assignment.



	BASIC TRAINING (BT – II)		
	Duration: (03) Three		
Week No.	Professional Skills (Trade Practical)	Professional Knowledge (Trade Theory)	
1-2	Exercises on Mechanical, Optical, pneumatic and electronic Comparators Exercises on checking/inspection of gauges and components by using video inspection system for measuring length, width, height, diameter, radius, distance between 2holes Distance between circle and a line, etc. Exercises on 2D micro height for checking height, hole diameter, distance between 2 holes, etc.	Comparators-types-Mechanical, Optical, pneumatic and electronic comparator -principles, advantages and Disadvantages of various types of comparators and digital multi dimensional comparator Principle, construction of video inspection system and 2 D mirco height	
3 - 4	Exercises on Calibration of Vernier Calipers Range 0 -150, 0-300 External and Internal Micrometers, Lever dial gauge and plunger dial Gauges, Height Gauges, Bevel Protractor, Bore dial gauges, Depth Micrometer, Depth Vernier Caliper, 2D micro height, Video inspection system	Calibration-What, Why, When, Where, and How to do the calibration Calibration of Vernier Caliper, Micrometer, Dial and Height Gauges, and Bevel Protractor Environmental conditions for calibration laboratories as per IS: 196 and National Accreditation board for testing and calibration labs (NABL)	
5	Non Destructive test:- Perform Dye penetrant test on the given specimen using Red dye and fluorescent dye.  Perform Magnetic Particle test on the given specimen using Electromagnetic principles: Headshot techniques, Coil shot techniques, Central conductor techniques.  Perform hardness test on a given material	Principles and operating procedure of Dye Penetrant Inspection, Advantages and limitations. Applications, Consumables used in this method. Principles and operating procedure of Magnetic particle inspection, Advantages and limitations, Applications, Types of magnetization techniques. Consumables used in this method. Hardness test: Rockwell hardness test,	
U	with:- Rockwell hardness test, Brinell hardness test and Vickers hardness test.  Perform mechanical testing of metals viz. tensile test, Bend test, impact test, etc. and calculate the properties of material as per standard procedure	Brinell hardness test, Vickers hardness test.  Mechanical Testing of Metals: Tensile test, Bend test, Impact test.	

9 - 10	Take a case study-collection of data, making histogram, normal curve, bi modal, and skewed variation curve by manual method. Calculation of mean, mode, range and standard deviation Feed the result in SPC software and find the variation. Take a care study and preparing control charts like X chart, R chart, p chart, np Chart, c chart, and u chart Calculation of Cp, Cpk, and Cr by manual method and by using computer  Video demonstration on CMM (coordinate measuring machine), includes selection, types, uses of CMM types of probes, types of air bearings, details of	Statistical Process control-objective, introduction to variation, measurement of variation-histogram, pattern of variation-normal, by model, skewed pattern Measurement of variation-mean, mode, range, standard deviation, 68%, 95% and 99.7% rule for normal curve. Control Charts object - what are control charts, details of control charts i.e., information section, data section, graph section and comments section, selection of charts, parato analysis Interpretation of control charts-types of control charts, variable control charts like X bar and R chart Attribute control charts like P chart, np chart, C chart and U chart Process capability-What is process capability, measurements, types, Cr, Cp and Cpk.  Awareness of quality management system - Terms used in ISO Quality System Standards and Explanation - Industries specific standards
	software, including geometrical features, curve measurements and gear measurements. Video demonstration on	ndla
	Calibration Equipments like dial gauge calibrator, caliper checker, length measuring machine Video demonstration on instruments, geometrical features, surface finish, geometrical dimensioning and tolerances	इशल भारत
11-12	Exercises on Case study	Problem solving methodology - Concept
11 12	Exercises on Mistake Proofing	of mistake proofing QC7 tools -
	Exercises on use of QC 7 tools	Introduction to MSA (Measuring System
	Exercises on MSA	Analysis)
13	Assessment/Exami	
13	A33C33IIICITY LXBIIII	nation (05 days)

**Note** - More emphasis to be given on video/real-life pictures during theoretical classes. Some real-life pictures/videos of related operations may be shown to the trainees to give a feel of Industry and their future assignment.

## 9.1 WORKSHOP CALCULATION SCIENCE & ENGINEERING DRAWING

	Basic Training – I		
SI.	Workshop Calculation and Science	Engineering Drawing	
No.	(Duration: - 20 hrs.)	(Duration: - 30 hrs.)	
1.	<u>Unit</u> : Systems of unit- FPS, CGS, MKS/SI unit, unit of length, Mass and time, Conversion of units	<ul> <li>Engineering Drawing: Introduction and its importance</li> <li>Viewing of engineering drawing sheets.</li> <li>Method of Folding of printed Drawing Sheet as per BIS SP:46-2003</li> </ul>	
2.	<u>Fractions</u> : Fractions, Decimal fraction, Addition, Subtraction, Multiplication and Division of Fractions and Decimals, conversion of Fraction to Decimal and vice versa. Simple problems using Calculator.	Drawing Instruments: their uses Drawing board, T-Square, Drafter (Drafting M/c), Set Squares, Protractor, Drawing Instrument Box (Compass, Dividers, Scale, Diagonal Scales etc.), Pencils of different Grades, Drawing pins / Clips.	
3.	Properties of Material: properties - Physical & Mechanical, Types —Ferrous & Non-Ferrous, difference between Ferrous and Non-Ferrous metals, introduction of Iron, Cast Iron, Wrought Iron, Steel, difference between Iron and Steel, Alloy steel, carbon steel, stainless steel, Non- Ferrous Alloys.	Lines:  - Definition, types and applications in Drawing as per BIS SP:46-2003  - Classification of lines (Hidden, centre, construction, Extension, Dimension, Section)  - Drawing lines of given length (Straight, curved)  - Drawing of parallel lines, perpendicular line Methods of Division of line segment	
4.	Average: Problems of Average.  Ratio & Proportion: Simple calculation on related problems.	Drawing of Geometrical Figures:  Drawing practice on:  - Angle: Measurement and its types, method of bisecting.  - Triangle -different types  - Rectangle, Square, Rhombus, Parallelogram.  - Circle and its elements.	
5.	Mass, Weight and Density: Mass, Unit of Mass, Weight, difference between mass and weight, Density, unit of density.	<ul> <li>Dimensioning:         <ul> <li>Definition, types and methods of dimensioning (functional, nonfunctional and auxiliary)</li> <li>Types of arrowhead</li> <li>Leader Line with text</li> </ul> </li> </ul>	

6.	Parcentage: Introduction Simple	Eroo hand drawing of
0.	Percentage: Introduction, Simple	Free hand drawing of
	calculation. Changing percentage to	- Lines, polygons, ellipse, etc.
	decimal and fraction and vice-versa.	- geometrical figures and blocks with
		dimension
		- Transferring measurement from the
		given object to the free hand sketches.
7.	- Forces definition.	Method of presentation of Engineering
	- Definition and example of compressive,	Drawing
	tensile, shear forces, axial and tangential	- Pictorial View
	forces.	- Orthogonal View
	Stress, strain, ultimate strength, factor of safety for MS.	- Isometric view
	Speed and Velocity: Rest and motion,	
	speed, velocity, difference between speed	
	and velocity, acceleration, retardation.	La Company
8.	Mensuration: Area and perimeter of	Symbolic Representation (as per BIS
o.	square, rectangle, parallelogram, triangle,	SP:46-2003) of :
	circle, semi circle.	- Fastener (Rivets, Bolts and Nuts)
	Volume of solids – cube, cuboids, cylinder	- Bars and profile sections
	and Sphere.	- Weld, brazed and soldered joints.
	Surface area of solids – cube, cuboids,	- Electrical and electronics element
	cylinder and Sphere.	- Piping joints and fittings
	- Area of cut-out regular surfaces: circle	
	and segment and sector of circle.	m 6
	- Volume of cut-out solids: hollow	
	cylinders, frustum of cone, block section.	
	- Volume of simple solid blocks.	
9.	Algebra: Addition, Subtraction,	<u>Dimensioning practice:</u>
	Multiplication, Division, Algebraic formula,	- Position of dimensioning
	Linear equations (with two variables).	(unidirectional, aligned, oblique as per
	- Circular Motion: Relation between	BIS SP:46-2003)
	circular motion and Linear motion,	Symbols preceding the value of
	Centrifugal force, Centripetal force.	dimension and dimensional tolerance.
10.	Work, Power and Energy: work, unit of	Construction of Geometrical Drawing
	work, power, unit of power, Horse power,	Figures:
	mechanical efficiency, energy, use of	- Polygons and their values of included
	energy, potential and kinetic energy,	angles.
	examples of potential energy and kinetic	Conic Sections (Ellipse)
	energy.	117
11.		Projections:
		- Concept of axes plane and quadrant.
		- Orthographic projections
		- Method of first angle and third angle
		projections (definition and difference)

- Symbol of 1 <sup>st</sup> angle and 3 <sup>rd</sup> angle
projection as per IS specification.
Drawing of Orthographic projection from
isometric/3D view of blocks

Dosis Tuoining — II			
	Basic Training – II		
SI.	Workshop Calculation and Science	Engineering Drawing	
No.	(Duration: - 20 hrs.)	(Duration: - 30 hrs.)	
1.	<u>Trigonometry:</u> Trigonometric ratios, Trigonometric tables.	<ul> <li>Machined components; concept of fillet</li> <li>chamfer; surface finish symbols.</li> </ul>	
	<ul> <li>Finding the value of unknown sides and angles of a triangle by Trigonometrical method.</li> <li>Finding height and distance by trigonometry.</li> </ul>		
2.	<b>Friction</b> and its application in Workshop practice.	- Screw thread, their standard forms as per BIS, external and internal thread, conventions on the features for drawing as per BIS.	
3.	Heat & Temperature: Heat and temperature, their units, difference between heat and temperature, boiling point, melting point, scale of temperature, relation between different scale of temperature, Thermometer, pyrometer, transmission of heat, conduction,	- Reading & interpretation of assembly drawing and detailing.	
	convection, radiation.	೨	
4.	Basic Electricity: Introduction, use of electricity, Types of current_ AC, DC, their comparison, voltage, resistance, their units. Conductor, insulator, Types of connections – series, parallel, electric power, Horse power, energy, unit of	<ul> <li>Reading of drawing. Simple exercises related to missing lines, dimensions and views.</li> <li>How to make queries.</li> </ul>	
	electrical energy. Concept of earthing.		
5.	<u>Heat treatment</u> – Necessity, different common types of Heat treatment.	<ul><li>Simple exercises related to trade related symbols.</li><li>Solution of NCVT test papers.</li></ul>	
6.	Graph: - Read images, graphs, diagrams		

	<ul> <li>bar chart, pie chart.</li> <li>Graphs: abscissa and ordinates, graphs of straight line, related to two sets of varying quantities.</li> </ul>	
7.	Transmission of power: By belt, pulleys &	
	gear drive.	
8.	Concept of pressure – units of pressure,	
	atmospheric pressure, gauge pressure –	
	gauges used for measuring pressure.	
	Introduction to pneumatics & hydraulics	
	systems.	
	Solution of NCVT test papers	

## 9.2 EMPLOYABILITY SKILLS

(DURATION: - 110 HRS.)

(DURATION: - 1)	10 11K3.)
	Basic Training – I
	(Duration – 55 hrs.)
1. English Literacy	
Duration: 20 Hrs.	Marks: 09
Pronunciation	Accentuation (mode of pronunciation) on simple words, Diction (use of word and speech)
Functional Grammar	Transformation of sentences, Voice change, Change of tense, Spellings.
Reading	Reading and understanding simple sentences about self, work and environment
Writing	Construction of simple sentences Writing
काश	simple English
Speaking / Spoken	Speaking with preparation on self, on family, on friends/ classmates, on
English	know, picture reading gain confidence through role-playing and
	discussions on current happening job description, asking about
	someone's job habitual actions. Cardinal (fundamental) numbers ordinal
	numbers. Taking messages, passing messages on and filling in message
	forms Greeting and introductions office hospitality, Resumes or
	curriculum vita essential parts, letters of application reference to
	previous communication.
2 IT 13	
2. I.T. Literacy	Marka : 00
Duration : 20 Hrs.	Marks : 09
Basics of Computer	Introduction, Computer and its applications, Hardware and peripherals,

	Switching on Starting and chutting down of computer
	Switching on-Starting and shutting down of computer.
Computer Operating	Basics of Operating System, WINDOWS, The user interface of Windows
System	OS, Create, Copy, Move and delete Files and Folders, Use of External
	memory like pen drive, CD, DVD etc, Use of Common applications.
Word processing and	Basic operating of Word Processing, Creating, opening and closing
Worksheet	Documents, use of shortcuts, Creating and Editing of Text, Formatting
	the Text, Insertion & creation of Tables. Printing document.
	Basics of Excel worksheet, understanding basic commands, creating
	simple worksheets, understanding sample worksheets, use of simple
	formulas and functions, Printing of simple excel sheets.
Computer	Basic of computer Networks (using real life examples), Definitions of
Networking and	Local Area Network (LAN), Wide Area Network (WAN), Internet,
Internet	Concept of Internet (Network of Networks),
	Meaning of World Wide Web (WWW), Web Browser, Web Site, Web
	page and Search Engines. Accessing the Internet using Web Browser,
	Downloading and Printing Web Pages, Opening an email account and
	use of email. Social media sites and its implication.
	Information Security and antivirus tools, Do's and Don'ts in Information
	Security, Awareness of IT - ACT, types of cyber crimes.
	Accessed the second
3. Communication Sk	ills
Duration : 15 Hrs.	Marks : 07
Introduction to	Communication and its importance
Introduction to Communication	Communication and its importance Principles of Effective communication
Introduction to	Communication and its importance Principles of Effective communication Types of communication - verbal, non verbal, written, email, talking on
Introduction to Communication	Communication and its importance Principles of Effective communication Types of communication - verbal, non verbal, written, email, talking on phone.
Introduction to Communication	Communication and its importance Principles of Effective communication Types of communication - verbal, non verbal, written, email, talking on phone. Non verbal communication -characteristics, components-Para-language
Introduction to Communication	Communication and its importance Principles of Effective communication Types of communication - verbal, non verbal, written, email, talking on phone. Non verbal communication -characteristics, components-Para-language Body language
Introduction to Communication	Communication and its importance Principles of Effective communication Types of communication - verbal, non verbal, written, email, talking on phone. Non verbal communication -characteristics, components-Para-language Body language Barriers to communication and dealing with barriers.
Introduction to Communication	Communication and its importance Principles of Effective communication Types of communication - verbal, non verbal, written, email, talking on phone. Non verbal communication -characteristics, components-Para-language Body language
Introduction to Communication Skills	Communication and its importance Principles of Effective communication Types of communication - verbal, non verbal, written, email, talking on phone. Non verbal communication -characteristics, components-Para-language Body language Barriers to communication and dealing with barriers. Handling nervousness/ discomfort.
Introduction to Communication	Communication and its importance Principles of Effective communication Types of communication - verbal, non verbal, written, email, talking on phone. Non verbal communication -characteristics, components-Para-language Body language Barriers to communication and dealing with barriers. Handling nervousness/ discomfort.  Listening-hearing and listening, effective listening, barriers to
Introduction to Communication Skills	Communication and its importance Principles of Effective communication Types of communication - verbal, non verbal, written, email, talking on phone. Non verbal communication -characteristics, components-Para-language Body language Barriers to communication and dealing with barriers. Handling nervousness/ discomfort.  Listening-hearing and listening, effective listening, barriers to effective listening guidelines for effective listening.
Introduction to Communication Skills	Communication and its importance Principles of Effective communication Types of communication - verbal, non verbal, written, email, talking on phone. Non verbal communication -characteristics, components-Para-language Body language Barriers to communication and dealing with barriers. Handling nervousness/ discomfort.  Listening-hearing and listening, effective listening, barriers to effective listening guidelines for effective listening. Triple- A Listening - Attitude, Attention & Adjustment.
Introduction to Communication Skills	Communication and its importance Principles of Effective communication Types of communication - verbal, non verbal, written, email, talking on phone. Non verbal communication -characteristics, components-Para-language Body language Barriers to communication and dealing with barriers. Handling nervousness/ discomfort.  Listening-hearing and listening, effective listening, barriers to effective listening guidelines for effective listening.
Introduction to Communication Skills	Communication and its importance Principles of Effective communication Types of communication - verbal, non verbal, written, email, talking on phone. Non verbal communication -characteristics, components-Para-language Body language Barriers to communication and dealing with barriers. Handling nervousness/ discomfort.  Listening-hearing and listening, effective listening, barriers to effective listening guidelines for effective listening. Triple- A Listening - Attitude, Attention & Adjustment. Active Listening Skills.
Introduction to Communication Skills  Listening Skills  Motivational	Communication and its importance Principles of Effective communication Types of communication - verbal, non verbal, written, email, talking on phone. Non verbal communication -characteristics, components-Para-language Body language Barriers to communication and dealing with barriers. Handling nervousness/ discomfort.  Listening-hearing and listening, effective listening, barriers to effective listening guidelines for effective listening. Triple- A Listening - Attitude, Attention & Adjustment.
Introduction to Communication Skills  Listening Skills	Communication and its importance Principles of Effective communication Types of communication - verbal, non verbal, written, email, talking on phone. Non verbal communication -characteristics, components-Para-language Body language Barriers to communication and dealing with barriers. Handling nervousness/ discomfort.  Listening-hearing and listening, effective listening, barriers to effective listening guidelines for effective listening. Triple- A Listening - Attitude, Attention & Adjustment. Active Listening Skills.  Characteristics Essential to Achieving Success.
Introduction to Communication Skills  Listening Skills  Motivational	Communication and its importance Principles of Effective communication Types of communication - verbal, non verbal, written, email, talking on phone. Non verbal communication -characteristics, components-Para-language Body language Barriers to communication and dealing with barriers. Handling nervousness/ discomfort.  Listening-hearing and listening, effective listening, barriers to effective listening guidelines for effective listening. Triple- A Listening - Attitude, Attention & Adjustment. Active Listening Skills.  Characteristics Essential to Achieving Success. The Power of Positive Attitude. Self awareness
Introduction to Communication Skills  Listening Skills  Motivational	Communication and its importance Principles of Effective communication Types of communication - verbal, non verbal, written, email, talking on phone. Non verbal communication -characteristics, components-Para-language Body language Barriers to communication and dealing with barriers. Handling nervousness/ discomfort.  Listening-hearing and listening, effective listening, barriers to effective listening guidelines for effective listening. Triple- A Listening - Attitude, Attention & Adjustment. Active Listening Skills.  Characteristics Essential to Achieving Success. The Power of Positive Attitude.
Introduction to Communication Skills  Listening Skills  Motivational	Communication and its importance Principles of Effective communication Types of communication - verbal, non verbal, written, email, talking on phone. Non verbal communication -characteristics, components-Para-language Body language Barriers to communication and dealing with barriers. Handling nervousness/ discomfort.  Listening-hearing and listening, effective listening, barriers to effective listening guidelines for effective listening. Triple- A Listening - Attitude, Attention & Adjustment. Active Listening Skills.  Characteristics Essential to Achieving Success. The Power of Positive Attitude. Self awareness Importance of Commitment

	Personal Goal setting and Employability Planning.								
	Manners, Etiquettes, Dress code for an interview								
	Do's & Don'ts for an interview.								
Facing Interviews									
Behavioral Skills	Problem Solving								
	Confidence Building								
	Attitude								
	Basic Training — II  Duration — 55 hrs.								
4. Entrepreneurship									
Duration: 15 Hrs.	Marks : 06								
Concept of	Entrepreneur - Entrepreneurship - Enterprises:-Conceptual issue								
Entrepreneurship	Entrepreneurship vs. management, Entrepreneurial motivation.								
	Performance & Record, Role & Function of entrepreneurs in relation to								
	the enterprise & relation to the economy, Source of business ideas,								
	Entrepreneurial opportunities, The process of setting up a business.								
Project Preparation	Qualities of a good Entrepreneur, SWOT and Risk Analysis. Concept &								
& Marketing	application of PLC, Sales & distribution Management. Different								
analysis	Between Small Scale & Large Scale Business, Market Survey, Method of marketing, Publicity and advertisement, Marketing Mix.								
Institutions Support	Preparation of Project. Role of Various Schemes and Institutes for self-								
пізасанопіз заррон	employment i.e. DIC, SIDA, SISI, NSIC, SIDO, Idea for financing/ non								
	financing support agencies to familiarizes with the Policies /Programmes								
)	& procedure & the available scheme.								
Investment	Project formation, Feasibility, Legal formalities i.e., Shop Act, Estimation								
Procurement	& Costing, Investment procedure - Loan procurement - Banking								
	Processes.								
5. Productivity									
Duration: 10 Hrs.	Marks : 05								
Benefits	Personal / Workman - Incentive, Production linked Bonus,								
	Improvement in living standard.								
Affecting Factors	Skills, Working Aids, Automation, Environment, Motivation - How								
	improves or slows down.								
Comparison with	Comparative productivity in developed countries (viz. Germany,								
developed countries	Japan and Australia) in selected industries e.g. Manufacturing, Steel,								
	Mining, Construction etc. Living standards of those countries, wages.								

Personal Finance Management	Banking processes, Handling ATM, KYC registration, safe cash handling, Personal risk and Insurance.							
6. Occupational	Safety, Health and Environment Education							
Duration: 15 Hrs.	Marks : 06							
Safety & Health	Introduction to Occupational Safety and Health importance of safety and health at workplace.							
Occupational Hazards	Basic Hazards, Chemical Hazards, Vibroacoustic Hazards, Mechanical Hazards, Electrical Hazards, Thermal Hazards. Occupational health, Occupational hygienic, Occupational Diseases/ Disorders & its prevention.							
Accident & safety	Basic principles for protective equipment. Accident Prevention techniques - control of accidents and safety measures.							
First Aid	Care of injured & Sick at the workplaces, First-Aid & Transportation of sick person.							
<b>Basic Provisions</b>	Idea of basic provision legislation of India. safety, health, welfare under legislative of India.							
Ecosystem	Introduction to Environment. Relationship between Society and Environment, Ecosystem and Factors causing imbalance.							
Pollution	Pollution and pollutants including liquid, gaseous, solid and hazardous waste.							
<b>Energy Conservation</b>	Conservation of Energy, re-use and recycle.							
Global warming	Global warming, climate change and Ozone layer depletion.							
<b>Ground Water</b>	Hydrological cycle, ground and surface water, Conservation and Harvesting of water.							
Environment	Right attitude towards environment, Maintenance of in -house environment.							
7. Labour Welfare Le	gislation							
Duration: 05 Hrs.	Marks : 03							
Welfare Acts	Benefits guaranteed under various acts- Factories Act, Apprenticeship Act, Employees State Insurance Act (ESI), Payment Wages Act,							

	Employees Provident Fund Act, The Workmen's compensation Act.						
8. Quality Tools	Duration :						
10 Hrs.	Marks : 05						
Quality	Meaning of quality, Quality characteristic.						
Consciousness							
Quality Circles	Definition, Advantage of small group activity, objectives of quality Circle, Roles and function of Quality Circles in Organization, Operation of Quality circle. Approaches to starting Quality Circles, Steps for continuation Quality Circles.						
Quality Management	Idea of ISO 9000 and BIS systems and its importance in maintaining						
System	qualities.						
House Keeping	Purpose of House-keeping, Practice of good Housekeeping.						
Quality Tools	Basic quality tools with a few examples.						



## 10. DETAILS OF COMPETENCIES (ON-JOBTRAINING)

The competencies on completion of On-Job Training are detailed below: -

#### OJT – I

- Use of metrology & inspection & dimensional control, adopt correct measuring procedure. Identify & work on system of units
- 2. Use of measuring & gauging instruments.
- 3. Identify the features of precision measuring instruments
- 4. Use of precision measuring instruments e.g., vernier calliper, micrometers & slip gauge for measurement
- 5. Use of dial test indicator
- 6. Use of measuring instruments / gauges to measure flatness, squareness and parallelism of components.
- 7. Use of limits and fits. To interpret the tolerance.
- 8. Inspect jobs on hole basis & shaft basis system, to interpret the type of fit.
- 9. Selection of proper instruments for checking dimension and tolerances of a component.
- 10. Use of angle slip gauges.
- 11. Use of bevel protector
- 12. Check angle of tapered component with a sine bar
- 13. Use of balls & rollers for measuring angle of 'V' groove, measuring angle of a taper plug gauge, measuring taper of a ring gauge checking a dovetail slide.
- 14. Use of tailors principles of gauge design
- 15. Use of different types gauges to check different types of jobs.
- 16. Use jigs and fixtures to measure a job using height gauge and other instruments
- 17. Measure circularity and roundness using between centre and dial.
- 18. Identify elements of a thread
- 19. Locate the errors in threads
- 20. Measurement of thread
- 21. Measure flank angle, form & pitch with the help of profile projector
- 22. Measure surface roughness- IS 3073,
- 23. Inspect Surface with the help of optical fiat.
- 24. Identify Surface roughness symbols.
- 25. Measure surface finish by talysurf surface measuring instrument.
- 26. Check the surface monochromatic.

#### OJT - II

- 1. Measure components on Mechanical, Optical, pneumatic and electronic Comparators
- 2. Measure with the help of microscope

- 3. Calibrate measuring instruments & prepare calibration charts.
- 4. Check components with Non Destructive test Perform Dye penetrant test on the given specimen
- 5. Perform Magnetic Particle test on the given specimen
- 6. Check Hardness of metal
- 7. Check mechanical properties of metal e.g. tensile test, Bend test, impact test, etc.
- 8. Study Statistical Process control
- 9. Use SQC & apply it in workshop.
- 10. Perform acceptance sampling
- 11. Study inspection level
- 12. Use TQM, TQC & TPM.
- 13. Explain Importance of ISO 9000 & QS 9000
- 14. Explain Importance of ISO 14000

#### Note:

- 1. Industry must ensure that above mentioned competencies are achieved by the trainees during their on job training.
- 2. In addition to above competencies/ outcomes industry may impart additional training relevant to the specific industry.



## INFRASTRUCTURE FOR PROFESSIONAL SKILL & PROFESSIONAL KNOWLEDGE

QUALITY ASSURANCE ASSISTANT										
LIST OF TOOLS AND EQUIPMENT for Basic Training										
A. MEASURING INSTRUMENT										
SI.	Name of the Tool & Equipments	Specifications	Quantity (Nos.)							
1.	Vernier Caliper	0-150 mm (L.C. 0.02 mm)	16							
2.	External Micrometer	0-25 mm (L.C. 0.01 mm)	16							
3.	Plunger Dial	Gauge 0 -10 mm ( L.C. 0.01mm)	16							
4.	Dial Gauge Stands	A. I	16							
5.	Height Gauge with adjustable scale	0 - 300 mm (L.C. 0.02 mm)	8							
6.	Digital Caliper with SPC provision	0-150 mm (L.C. 0.01 mm)	6							
7.	External Micrometer	25-50, 50-75mm (L.C. 0.01 mm)	4							
8.	Digital Micrometer with SPC	0-25 mm	6							
9.	Micrometer stands		8							
10.	Tube end Micrometer, Blade Micrometer, Flange Micrometer	2222	1 Each							
11.	Pitch Micrometer with 6 sets of Anvil (Metric)	1.0	1							
12.	Internal Micrometer 3 point	(15 to 20mm)	1							
13.	Stick micrometer	(35 to 150mm)	1							
14.	Dial vernier caliper	0 to 150mm, (L.C 0.05mm)	1							
15.	Depth Vernier 1 set		1							
16.	Plunger Dial Gauge	0 -1 mm ( L.C. 0.001 mm)	6							
17.	Lever Dial Gauge	0 - 1 mm ( L.C. 0.002 mm)	2							
18.	Bore Dial Gauge	10 - 50 mm (L.C 0.01 mm)	2							
19.	Digital Height Gauge	0-300 mm (L.C. 0.01 mm)	1							
20.	Slip Gauge	(Tungsten Carbide Grade I, 122Nos )	2sets							
21.	Slip Gauge Accessories		1							
22.	Caliper Checker	0-300 mm	4							
23.	2D Micro Height	0-300 mm	2							
24.	Profile Projector (Vertical Type)	300 mm diameter with 10x, 20x magnification with Data Processor	1							
25.	Feeler Gauge set, Screw pitch gauge,		Each 2							
26.	Snap Gauge, Adjustable Snap Gauge, Ring gauge, plug gauge, etc.									

27.	Bevel Protractor	( L.C. 5 Min )	4 set
28.	Sine Bar	100 mm	4
29.	Combination Set		4 set
30.	Digital clino Meter		1
31.	Spirit Level	0-200 mm Sensitivity 0.02 mm/Meter (Block type )	4
32.	SPC training software		1
33.	SPC software with provisions for online data capturing		1
34.	SPC Cable for all instrument, Interface Box		6
35.	Computers with Furniture suitable to the SPC software for exercise		4
36.	Machined Samples with Nickel coated (100 Nos.), for different parameter suitable for SPC and Instrument Practice (6 models)	<b>*</b>	1
37.	Air gage suitable for above 100 nos. of machined samples	•	1
38.	Optical flat	50 mm Diameter	1
39.	Optical Parallel	0-25 mm for Micrometer	1
40.	Portable Surface Roughness Measuring Instruments with PC cable and software		1
41.	Mechanical Comparator	11.0	1
42.	Electronic Comparator	10010	1
43.	Dial Gauge Calibrator	0 - 25mm	1
44.	Video Inspection system CCD(Charge Coupled Device ), Colour camera, Colour Monitor, light source and stand		1
45.	Educational Video CD on CMM, Roundness and latest equipments and instruments	कुराल मारत	1set
46.	Slip gauge set (Tungsten carbide 5Nos, Ceramic 5Nos, Steel alloys 5Nos) any size		1set
47.	Air compressor suitable for Air gauge		1 No
48.	Rockwell Hardness Testing machine with standard set of accessories		1 no.
49.	Brinell Hardness Testing machine with standard set of accessories		1 no.
50.	Vickers Hardness Testing machine with standard set of accessories		1 no.
51.	Non-Destructive Testing machines (different types)		01 No. each

B. G			
52.	Granite Surface Plate with Stand and fine	1000 x 630 mm	4
32.	adjustment with between centre attachment		
53.	'V' - Block -	100x75x150 mm	6
54.	Vacuum cleaner		1
55.	Fire extinguisher equipment and first aid box. Etc.		1 set
E. W	ORKSHOP FURNITURE		
56.	Suitable Work Tables		As required
57.	Stools		17
58.	Trainees locker		2
59.	Firefighting equipment, first aid box etc		As required
60.	Book shelf ( glass panel )		1
61.	Storage Rack		As required
62.	Storage shelf		As required



## INFRASTRUCTURE FOR WORKSHOP CALCULATION & SCIENCE AND ENGINEERING <u>DRAWING</u>

TRADE: QUALITY ASSURANCE ASSISTANT

## **LIST OF TOOLS& EQUIPMENTS FOR -16 APPRENTICES**

1) Space Norms : 45 Sq.m.(For Engineering Drawing)

## 2) Infrastructure:

A : TRAINEES TOOL KIT:-									
SI. No.	Name of the items	Specification	Quantity						
1.	Draughtsman drawing instrument box		17						
2.	Set square celluloid 45°	(250 X 1.5 mm)	17						
3.	Set square celluloid 30°-60°	(250 X 1.5 mm)	17						
4.	Mini drafter	HHA.	17						
5.	Drawing board IS: 1444	(700mm x500 mm)	17						
B : Fu	rniture Required								
SI.	Name of the items	Consideration	O o tit						
No.	Name of the items	Specification	Quantity						
1	Drawing Board		16						
2	Models : Solid & cut section	E0153 11115	as required						
3	Drawing Table for trainees	रूराल नारत	as required						
4	Stool for trainees		as required						
5	Cupboard (big)		01						
6	White Board	(size: 8ft. x 4ft.)	01						
7	Trainer's Table		01						
8	Trainer's Chair		01						

TOOLS & EQUIPMENTS FOR EMPLOYABILITY SKILLS								
SI. No.	Name of the Equipment	Quantity						
1.	Computer (PC) with latest configurations and Internet connection with standard operating system and standard word processor and worksheet software	08 Nos.						
2.	UPS - 500VA	08 Nos.						
3.	Scanner cum Printer	1 No.						
4.	Computer Tables	08 Nos.						
5.	Computer Chairs	16 Nos.						
6.	LCD Projector	1 No.						
7.	White Board 1200mm x 900mm	1 No.						

Note: - Above Tools & Equipments not required, if Computer LAB is available in the institute.



## FORMAT FOR INTERNAL ASSESSMENT

Name & Address of the Assessor :					,	Year of Enrollment :								
Name & Address of ITI (Govt./Pvt.) :					Date of Assessment :									
Nai	me & Address of the Indu	stry :			Assessment location: Industry / ITI			/ ITI						
Tra	de Name :	E	Examinati	on:			ı	Ouration	of the	Trade/	course:	1		
Lea	rning Outcome:													
	Maximum Marks (Total	100 Marks)	15	5	10	5	10	10	5	10	15	15	ınt	
SI. No	Candidate Name	Father's/Mother Name	r's	Salety consciousness Workplace hygiene	Attendance/ Punctuality	Ability to follow Manuals/ Written instructions	Application of Knowledge	Skills to handle tools & equipment	Economical use of materials	Speed in doing work	Quality in workmanship	VIVA	Total internal assessment Marks	Result (Y/N)
1						5			***					
2														